



Adler Psychiatry
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No Show / Cancellation / < 24 Hr Reschedule Policy

(PLEASE READ CAREFULLY)

When you cancel or reschedule less than 24hrs prior to your appointment, or do not show up for your appointment, you prevent someone else from seeking/receiving treatment. You also place a financial burden on the practice. As a small practice we can't stay in business and provide care if patients (collectively and individually) repetitively miss, reschedule at the last minute, or continuously cancel appointments. We appreciate your understanding.

Multiple reminders utilizing different modalities are sent to you to remind you of your upcoming appointment. These reminders are verified with the software I use. Additionally when a client connects or disconnects from the video platform waiting room it is date and time stamped indicating when they connected and and the duration of the connection. This is the only method of verifying your presence for your appointment. Sadly, this method of verification is required, as dishonesty does occur, and as mentioned earlier, I cannot sustain my practice with no shows, and late cancellations. If you must cancel or reschedule an appointment, we require at least 24-hour notice (weekends not included). If your appointment is on a Monday, the cancellation must be made by the same hour on the preceding Thurs as we are closed on Fridays. We only offer video/online appointments at this time.

If you do not show up to your appointment, refill of your medication is at the provider's discretion.

TERMS FOR DISCHARGE FROM THE PRACTICE: Within one calendar year – Three (3) - less than 24hr cancellations, less than 24hr reschedules of your appointments, or failure to show to your appointment will be grounds for dismissal from the practice with referral to another practitioner.

Client Signature

Date